



February 18, 2005



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BROKER BRIEFINGS

NEWS

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Important Policy Update

Rocky Mountain Health Plans recently opened our plan change policy to allow employer groups to change plan designs outside of their annual renewal period.

The policy currently in place is as follows:

Employer groups wanting to make a plan design change outside of their renewal date may request an Anniversary/Plan change within the first three months of the renewal year without resubmission of tax documentation. RMHP will use the census information that was in place when renewal rates were generated. Anniversary/plan change requests received four or more months into the renewal year require the following updated documentation:

- Annual Underwriting Review form completed by the group
- Tax/wage records appropriate for the size of group
- Any additional enrollment or disenrollment forms
- A current census/UITR

ANNIVERSARY/PLAN CHANGES are limited to one time every twelve months and are subject to approval of the RMHP Underwriting Department.

Effective for April anniversary dates

Employer groups wanting to make a plan design change outside of their renewal date must submit the above listed information and written request to RMHP by the 15th of the month prior to the effective date of the requested change. If approved, this will also result in an anniversary date change.

For example, to be considered for a plan change effective April 1, RMHP must receive the request and supporting documents by March 15th. If this deadline is not met, the change will not be considered until the following month; in this example, May 1.

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Thank You!

As always, if you have any questions or comments or need assistance, please call your Rocky Mountain Health Plans Account Executive.

Grand Junction 970-244-7760 or 800-453-2981	Denver 303-689-7367 or 800-823-8356
Durango 970-385-5131 or 888-662-6489	Pueblo 719-253-3900 or 888-332-8963
Glenwood Springs 970-928-8618 or 800-793-1339	Colorado Springs 719-632-1237